

Functional Enhancements for OSAS Version 6.10

Global Changes

- ❖ International Changes include:
 - 3-character state ID fields
 - State verification file
 - Phone/fax masks in country file
- ❖ New F6 Maintenance functions for GL Account Numbers added throughout OSAS for on-the fly additions and maintenance (requires proper access code)
- ❖ New F6 Maintenance functions for Job and Phase IDs added throughout OSAS for on-the fly additions and maintenance (requires proper access code)
- ❖ A new feature that allows you to change key fields in all applications—such as vendor or customer IDs—in all associated files

Resource Manager

- ❖ Improvements to F2 inquiry screens, such as Windows-style search indexing and better non-unique key handling.
- ❖ New 'Cut' and 'Paste' Command keys speed repetitive data entry.
- ❖ A new pop-up calendar with public and private reminders that are displayed automatically when you start OSAS.
- ❖ OSAS Web e-mail address, company availability and default batch ID fields have been added to the company file to simplify OSAS Web setup.
- ❖ A new general routine for comment entry standardizes the Comments functions throughout OSAS.
- ❖ A shortened version of the Sales Tax Report can be printed, excluding zero-balance tax classes.
- ❖ A new general routine simplifies entering batch IDs in reports and posting functions in AR, SO, AP and PO.

General Ledger

- ❖ A new F6 Account Maintenance function allows you to add or change GL accounts from other functions where account numbers are entered (requires proper access code).
- ❖ An enhanced Copy Chart of Accounts function gives you more options when you copy accounts.
- ❖ The new Financial Statement Verification function scans a statement content you specify to warn you about accounts that are excluded from or duplicated in the statement, and to check for reverse sign to print flags.

Accounts Receivable

- ❖ The new standard routine for entering batch IDs makes it easier to select batches for reporting and posting.
- ❖ You can use the new Finance Charge Codes function to set up multiple finance charges and identify rates for customers in different states.
- ❖ Expanded sequence number in ARINx file.
- ❖ You can now choose to print additional descriptions on the Sales Journal and the Miscellaneous Credits Journal in two formats.
- ❖ A summarized version of the Daily Sales Tax Report excludes zero-balance tax classes.
- ❖ New e-mail and web site address fields in the Customer file help you make online contact with your customers.
- ❖ A new pick-screen option skips posting log printing for log sections with no activity.
- ❖ A new History lookup function on the Shift-F2 Information menu allows you to view customer history during transaction entry.
- ❖ A new larger key for the Detail History file lets you keep more historical data.

Sales Order

- ❖ The new standard routine for entering batch IDs makes it easier to select batches for reporting and posting.
- ❖ You can now choose to print additional descriptions on the Sales Journal, Open Order Report and Miscellaneous Credits Journal in two different formats.
- ❖ A summarized version of the Daily Sales Tax Report excludes zero-balance tax classes.
- ❖ A new option skips posting log printing for sections of the log with no activity.
- ❖ A new sort order has been added to the F2 inquiry window at the order number field in order entry that lets you find an order using the customer's PO number.
- ❖ Blanket Orders
- ❖ Purge quotes by date and customer
- ❖ Ship date by line item
- ❖ Order Fulfillment Report
- ❖ Simple Bill of Lading form
- ❖ Multiple credit card numbers per customer

Bill of Materials/Kitting

- ❖ The Build Assembly function now prompts you for the exact quantity of serial numbers for the current build.
- ❖ The Build Assemblies and Assembly Inquiry functions now allow you to enter item aliases.
- ❖ New options allow you to see costs on the File Maintenance and Assembly Inquiry screens.
- ❖ A new option saves Inventory Detail History for all inventory movements in a build.

Bank Reconciliation

- ❖ An improved user interface on the bank reconciliation function speeds item tagging by moving down the list automatically as you tag items.
- ❖ The last description is now defaulted when entering distributions to make data entry easier.

Accounts Payable

- ❖ Transaction batching makes it easier to enter, print and post large volumes of transactions.
- ❖ A new restartable transaction post speeds recovery from hardware problems and power failures.
- ❖ A new option to use vendor name as GL description can help streamline audit trails.
- ❖ Expanded sequence number in APINx file.
- ❖ An option to exclude paid invoices before a specified date can reduce the data printed on the Aged Trial Balance.
- ❖ A summary option on the Check Register provides a totals-only version of the report.
- ❖ The GL Period is now stored in the APHCx to provide an improved audit trail.
- ❖ You can now purge temporary vendors at any time through the Purge Selected Files function instead of at month-end only.
- ❖ New e-mail and web site address fields in the Vendor File help you make online contact with your vendors.
- ❖ You can now choose to print additional descriptions on the Purchases Journal and the Miscellaneous Debits Journal in two formats.
- ❖ A summarized version of the Daily Sales Tax Report excludes zero-balance tax classes.
- ❖ A new option lets you view additional description history in Detail History Inquiry.
- ❖ A new larger key for the Detail History file lets you keep more historical data.

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Purchase Order

- ❖ Transaction batching makes it easier to enter, print and post large volumes of orders.
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- ❖ A new option to use vendor name as GL description can help streamline audit trails.
- ❖ A summarized version of the Daily Sales Tax Report excludes zero-balance tax classes.
- ❖ You can now choose to print additional descriptions on the Purchases Journal, Miscellaneous Debits Journal and Open Order Report in two different formats.
- ❖ An enhanced Generate Orders function includes flagging orders with assigned vendors and improvements to the user interface.
- ❖ A new option summarizes AP account postings when posting to General Ledger.
- ❖ Improved duplicate PO number checking can optionally check for a PO number in the Detail History file when you enter PO numbers.

Payroll

- ❖ A new option allows you to verify that new employee IDs do not have records in the Check History file from previous employees that used the same ID.
- ❖ A new 401(k) Report provides information about 401(k) employee and employer contributions.
- ❖ The new Department List provides a quick way to list the departments you've set up.
- ❖ The new employee e-mail address field allows you to maintain e-mail addresses for contacting employees electronically.
- ❖ The new W-2 Name field allows you to specify exactly how employee names will appear on W-2 forms.
- ❖ A new option allows you to produce a simple employee list by adding employee addresses on the Personnel Report.
- ❖ The new Time Ticket History Inquiry and Check History Inquiry functions give you a quick way to view the data in these files without printing a report.
- ❖ Tax Groups allow you to set up multiple-state calculations for states without reciprocity arrangements.
- ❖ New formula variables allow you to base your tax and deduction calculations on past earnings, deductions and withholdings.

Direct Deposit

- ❖ A new option allows creation or exclusion of the '627' record in the ACH file to accommodate various bank standards.

OSAS Web

- ❖ New web-based screens include a Customer Detail Aged Trial Balance and improved graphics.
- ❖ Locations for pricing can now be set up by customer.
- ❖ Enhancements to Group setup include specifying a range of items, product lines, sales categories and user-defined fields to make it easier to set up and maintain product groups.
- ❖ New quantity checks on the sales order log give you early warning about out-of-stock situations.

Inventory

- ❖ An improved F6 Item Maintenance function now includes fields for specifying Last Cost and Average Cost.
- ❖ An improved F6 Unit of Measure Maintenance function now includes fields for setting up unit-of-measure-based pricing.
- ❖ The new F6 maintenance functions for customers and vendors allow you to add customers or vendors from within Inventory (requires proper access code).
- ❖ A new prompt allows you to copy additional descriptions to a new item.
- ❖ An improved Item Inquiry screen provides a streamlined inquiry into inventory items.
- ❖ A new function allows you to copy all items to a new location.
- ❖ A new purge has been added to remove obsolete items.
- ❖ A new location transfers (picking slip) form can be printed as you enter transfers.
- ❖ Enhancements to the Valuation Report include showing costs from the quantity locations file and a new option to show Summary History variances on the report.
- ❖ A new option allows you to write cost-of-goods-sold and purchase-price-variance adjustments to the Detail History file.

Job Cost

- ❖ New F6 Job, Phase and Cost Code Maintenance functions allow you to add or change jobs, phases and cost codes from other functions where the IDs are entered (requires proper access code).
- ❖ A new option allows you to print only open jobs on the Work-In-Process Report.
- ❖ A new summary version of Cost Summary Report provides totals without the detail.
- ❖ A new option allows you to specify line or page breaks on the Billing Summary Report.

Fixed Assets

- ❖ Reinstate Assets lets you reverse Asset retirements, returning assets to active service.
- ❖ You can now post to last-year GL files.
- ❖ The Loan Amortization Report now shows subtotals for each quarter.

Software Development Utilities

- ❖ New utilities will be added to help developers convert existing character screens to GUI.